



Bradford Peverell, Dorchester, Dorset DT2 9SD

Activity Specific Risk Assessment - Health & Fire Safety

Updated November 1st 2023

This risk assessment is to be read in conjunction with the 'Dynamic & Generic' risk assessment.

Building Planning & Fire Alarm Systems

New Barn is designed to be as safe as possible in terms of preventing a fire and also in the event of a fire starting.

As a residential centre our main concern is for the residential bedrooms & communal areas. All rooms/buildings on site have smoke alarms fitted and clearly marked fire exits with emergency lighting built in.

All buildings have been built as separate units to help prevent the spread of a fire.

New Barn has a full maintained fire alarm system. This system operates an auto dialler which automatically calls the on duty rangers in the event of an alarm sounding.

Each unit of accommodation is connected to the fire alarm system which also has internal and external sounders.

The main control panel is in the Barn and indicates the site of the problem.

The Lodge, Town Hall and The Coffee Shop have their own systems of smoke detectors and alarms as they are classed as standalone buildings.

The Lodge is also on an auto dialling system as it is for residential use.

Heat/smoke detectors, sounders and emergency lights are strategically placed around the centre and these are checked weekly. All checks are documented in the office.

Fire Safety Equipment and Safety Measures

Fire extinguishers are supplied in all buildings by the fire exits and are serviced annually under contract. Emergency lights are in place at all exit routes and are again checked weekly with battery discharge tests carried out at regular intervals.

Central access to the courtyard area is kept free at all times to allow the fire brigade access to all of the buildings. The car & coach park entrance to the centre are also kept free as far as possible to allow emergency access and escape.

A fire engine working space is provided outside the bottom cottage on the rear access drive to allow easy operation of the fire pumps, with access to the swimming pool and nature ponds for stored water as discussed with the fire brigade.

There is a no smoking policy in all the buildings and around the main site. A smoking area is provided in the main car park.

All materials within the rooms are fire retardant, such as the mattresses, bed linen, curtains and carpets.



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There are under – bed storage tubs provided for the children to enable the floor corridor escape route to stay clear.

New Barn staff live on site so are on the scene if an incident occurs at any time.

The fire brigade will be in attendance within 10 minutes should they be needed.

Safety Instructions given to groups

Each residential group receives a fire and safety talk as soon as they arrive.

Details covered in this talk are as follows:

- position of fire exits in rooms
- what the fire bell sounds like
- how to leave the building
- what to do during the night or during the day
- what to do on discovering a fire
- what to do if you cannot get out of the room and where the assembly points are

Each school is designated an assembly point on arrival where they should gather should the fire alarm sound. Instructions are also given on how to get to their assembly point from each dormitory's fire exit.

The New Barn staff record the group numbers on site and these are kept in the office.

Further safety measures

New Barn staff are aware of the sound of the fire alarm and where the assembly points and fire exits are. Mobile phones are carried by all the rangers to call for assistance if necessary. There are regular training days and refreshers on how to deal with incidents and accidents for all staff. All emergency systems are checked at regular intervals and the checks logged in the service book.

The site has been inspected by a fire officer from the Dorset Fire and Rescue Service with regards to the Fire Precautions Regulations 1997.

The centre fits easily within the regulations with no recommendations made for future improvement at this time.

Rule changes October 2006

We now operate within the new fire regulations imposed during October 2006.

New Barn management now assess the safety of all persons staying or visiting the site and this also includes attendance of fire and rescue staff and appliances, ambulance staff to include vehicles and other authority's staff who may be involved in an incident at New Barn.



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Highest Risk Areas

Risk Assessment Completed By: MCD		Date of last update: 1 st November 2023 Review date: September 2024
Risk	Who might be affected	How risk is controlled
Kitchen: Oven, Deep Fat Fryers & Electrical Equipment	Everyone	<ul style="list-style-type: none"> • Catering area manned at all times when equipment is turned on • Catering staff reminded of fire risks in all refresher training • All surrounding rooms (especially the NB Flat) fitted with smoke detectors • Fire blanket and extinguishers sited in kitchen/catering area are checked by New Barn staff monthly and inspected annually under contract
Iron Age Living History Area: Open Fires Straw & Wood Buildings Public Smoking Spread of Fire	Everyone	<ul style="list-style-type: none"> • Fire extinguishers, water supply and buckets available • Smoking banned from the area -signs to indicate this • See Living history risk assessment for fire precautions during sessions
Laundry Area: Washing Machines & Tumble Driers	Everyone	<ul style="list-style-type: none"> • Detector positioned at head of pottery in Barn lower roof space, which will detect any problems from the washing machines & tumble driers.



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		<ul style="list-style-type: none">• Fire fighting equipment and fire exits are regularly checked
Office: Low risk	Everyone	<ul style="list-style-type: none">• All electrical appliances PAT tested annually• Visual checks carried out weekly
Emergency Access and Services	Everyone	<ul style="list-style-type: none">• Access kept clear and rangers are on site to co-ordinate with and assist the emergency services