



Bradford Peverell, Dorchester, Dorset DT2 9SD

A. Dynamic Risk Assessment

B. Generic Risk Assessment

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New Barn risk assessments include generic, activity specific and site-specific risk assessments.

These permanent risk assessments consider the usual risks that may be associated with each activity in set specific locations set by the management team.

Having read, understood and managed the risks listed in the relevant risk assessments we cannot guarantee a hazard free session or that this will make an activity suitable for a specific group at a specific venue on a specific day.

The dynamic risk assessment begins on meeting the group and may cause a session to be modified, changed or stopped at any time.

Dynamic risk assessing will include:

- The age, ability, skills, fitness, and size of the group members
- The behaviour, maturity and attitude of the group members
- The number of participants
- The clothing and equipment participants are wearing
- The participants medical conditions or injuries
- The weather and weather forecast
- The state of any water if necessary
- Other users
- New hazards
- Third party interference
- Changes to the venue



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B. Generic Risk Assessment

New Barn staff will brief the group prior to activity, supervise throughout and maintain a dynamic risk assessment for the duration of the activity.

Risk Assessment Completed By: MCD Date of last update: September 2023 Review date before: September 2024			
Risk	Who might be affected	How risk is controlled	Overall risk rating: L/M/H
Medical Conditions	Staff & Pupils	<ul style="list-style-type: none"> Enquire about medical conditions on booking information. Medications for staff and pupil's medical conditions need to always be accessible. Have sturdy containers available to transport and safeguard medicines. Ensure the planned activity considers medical conditions of all participants. 	L
Strains, Twists and Pulls	Staff & Pupils	<ul style="list-style-type: none"> Ensure all members of the group have adequate footwear. Demonstrate techniques for moving over terrain, e.g. gravel. Alert group to potential hazards e.g. Rabbit/badger holes, downhill sections, wet grass. Avoid wet and weed covered rocks when by water. 	L
Slips, Trips and Falls	Staff & Pupils	<ul style="list-style-type: none"> Ensure all members of the group have adequate footwear. Demonstrate techniques for moving over different terrains. Alert group to potential hazards Avoid wet and weed covered rocks when by water 	L
Road Traffic Accident	Staff, Pupils & Third Parties	<ul style="list-style-type: none"> Alert the group to all potential hazards in briefing. Pavements where present will always be used. Always face oncoming traffic where there are no pavements, keeping in single file, and on the approach of a right hand bend the front member of staff to go ahead to warn approaching traffic. Staff will be present front and rear of group, wearing fluorescent waistcoats. Staff will walk on the outside of the group, nearest the traffic. Pelican and Zebra crossings will be used where available. No one will cross a road until New Barn staff gives the instruction to do so, or tells a member of the group staff to do so. 	L



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Road Traffic Accident	Staff, Pupils & Third Parties	<ul style="list-style-type: none"> Where no crossings are available, suitable crossing places are identified. The group will be briefed at the start of the activity and again at each road crossing. No road will be crossed without checking that the group knows exactly what is to happen. Some roads will be crossed in lined up groups, others in one group. Traffic will be stopped where appropriate. 	
Losing a Pupil	Pupils	<ul style="list-style-type: none"> Ensure each adult knows which pupils they are responsible for. Adults to carry registers for the class/group they are responsible for. Head count at the start and end of every activity. Additional head count as and when the opportunity arises Head count as we leave premises, on route to destination, at destination, as we leave destination, during walk back to New Barn and finally as we arrive at New Barn. Ensure each pupil knows which adult is responsible for him or her. Regular head counts so that rangers know the whole group is present. Ensure that all pupils know what to do if they become separated from the group: have a meeting place to return to or an instruction to remain where they are if separated. Everyone involved in the activity should understand the supervision arrangements and expectations. No pupil should ever be on their own. Pupils to be arranged in groups of five when taking part in a remote supervision activity. (E.g. shopping in Poole) Ensure all pupils are aware of rendezvous points and times if remote supervision is part of the activity. There will be clear and understandable boundaries during remote supervision. Sufficient adults should accompany the group so that there will be an adequate number of adults supervising the pupils if member/s of staff are away from group. Ensure all pupils are present when a large group is being split into smaller ones, when groups transfer from one activity to another, when group leaders change and during periods between activities. All group members to avoid contact with members of the public. If a third-party interference becomes an issue the area and/or site etc will be vacated and reported immediately to the relevant authorities. Staff will clearly pass on responsibility for the group when their part of the programme is concluded. 	L
Losing a Pupil	Pupils		
Sun & Heat	Staff & Pupils	<ul style="list-style-type: none"> Weather conditions and forecast will be assessed. New Barn staff to study the daily weather forecast prior to the activity starting and advise group 	L



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		<p>leaders of any possible problems.</p> <ul style="list-style-type: none"> • Preparations will be made for increasing sun and heat. • Ensure group are adequately dressed for the conditions. (Hat, sun cream, sunglasses, adequate coverage but less layers of clothing) • Seek shade to cool off. • Drink and encourage the group to drink water to avoid dehydration. Consider taking extra water. • Be aware of the dangers of over exertion. • If the group is off site, ensure extra drinks or bottles of water are taken and put on the coach. 	
Hypothermia	Staff & Pupils	<ul style="list-style-type: none"> • Assess weather conditions • New Barn staff to study the daily weather forecast prior to the activity starting and advise group leaders of any possible problems. • Arrangements to be made in case of adverse weather, inside spaces to be made available in case of bad weather conditions. • Use of church/village hall in case of poor weather during village based activities. • Prepare for worse case of weather in the activity period. • Consider taking extra clothing, energy food etc. • Ensure group are adequately dressed for the prevailing conditions. 	L
Phobias	Staff & Pupils	<ul style="list-style-type: none"> • Staff should be aware of phobias - such as heights/animals - and be aware of how to manage an afflicted pupil. 	L
Fatigue & Hunger	Staff & Pupils	<ul style="list-style-type: none"> • When activities are planned the fact that both pupils and staff can become fatigued is always considered. • Pupils will be supervised to ensure that they eat and drink at appropriate times. 	L
Leptospirosis (also known as Weil's), Lyme's Disease, Other infections, Poisoning and injuries	Staff & Pupils	<ul style="list-style-type: none"> • Be alert for potentially infected areas, alert the group to the hazard. Emphasise the remote possibility of infection. • Clean and cover open wounds. • Alert all group members as to possible areas ticks may be found, how to avoid and how to inspect for ticks. • Avoid unnecessary contact with suspect water, flotsam, jetsam, rubbish and animal faeces. • Do not pick any berries/seed pods/flowers etc • Alert pupils to nettles, brambles and other plants liable to cause injury or discomfort. • No sticks should be picked up or carried. • Alert pupils to be aware of branches 'whipping back' in woodland areas. • Hands should be washed thoroughly after any activity & before eating and/or drinking. • Alert group of need to keep water bottles clean, and off the ground if they are 'sports top' bottles. 	L



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<p>Coronavirus (COVID - 19) Any infections disease/viral outbreak</p>	<p>Staff, Pupils and All Persons</p>	<ul style="list-style-type: none"> • Consult a doctor if any symptoms arise. • Hand washing facilities available in all buildings with anti bac/virus soap and disposable one use paper towels. • Promote rigorous hand washing/hygiene and coughing/sneezing etiquette. • Hand tissues in place for drying hands instead of towels. • Antibacterial/antiviral hand wash stations situated around the site as standard. Extra antibacterial/antiviral hand wash stations at all entrances to site. • Housekeeping to intensify sanitizing all areas. • Gloves and face masks to be worn at appropriate times. • Maintain social distances and avoid contact with others where possible. • All persons are to avoid touching their face with their hands • Tissues used for covering mouths and noses if sneezing or coughing. • Used tissues to be disposed of immediately in enclosed bins and hands to be washed immediately after. • Self-isolate and seek medical care/advice urgently if symptoms arise. • Take advice from Public Health England and Government. • Buildings fogged with V2 antiviral mist . • If more than one groups on site they are strictly kept apart being kept in their 'bubble zone' • Any shared space, catering for instance is sanitised with anti bac/viral after being thoroughly cleaned between uses. • The site is 'covid' secure and no visitors are allowed while a group is in residence other than in special pre known circumstances under covid secure guidelines. • The post box is to be re sited to the main gate so the postal deliveries can be left there. • All access gates to the centre are to be locked and secure when groups are in residence with the exception of the small gate to the car park to allow group staff access to their cars or coaches, and access to designated smoking area. 	<p>M</p>
<p>Misconduct</p>	<p>Staff, Pupils & Third Parties</p>	<ul style="list-style-type: none"> • Pupils should be aware of and follow the school's code of conduct. • Ensure that all adults and pupils are aware of and accept the expected standards of behaviour - that always apply and not just during activities. • All groups to have read and agreed to New Barns Behavioural Policy. 	<p>L</p>